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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Comptroller

DATE: 11 May 1955

FROM : Chief, Budget Division

SUBJECT: Proposed Budget Position Standards

1. You requested that I review the proposed standards for the budget administration series and give you comments. These comments have been delayed because the proposed material differs to a certain extent in definitions of terms and standards that were originally developed.

2. In ascertaining the reasons for the changes an attempt was made to contact [REDACTED] of the Personnel Office who developed this material. [REDACTED] is attending a training school and will return Thursday, May 12. In discussing this material with the Personnel Office, that office recommended that we give serious thought to these standards and not make any comments until after we have an opportunity to discuss the material with [REDACTED]. He is to contact us on his return.

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